Submitting Admissions Documents

Applications are considered complete when the online application and all required documents have been submitted. All materials must be submitted by the appropriate deadline for consideration. It may take up to two weeks for your recently submitted materials to be listed as received on your Check Admissions Status. It is your responsibility to confirm receipt of all materials.

1. Application Form

This document includes the basic information to consider the application for a future student.

2. Health Report Form

All sections of this form must be fully completed and must be certified by the corresponding institution and doctor.

3. Reference Letter – Field

The letter of recommendation completely filled out with date and signature of the Field and or Union to which the prospective student belongs.

4. Reference Letter – Church

The letter of recommendation completely filled out with date and signature of the Church to which the prospective student belongs.

5. Transcripts

Official record of a student's work, showing courses taken and grades achieved and the official standardized test scores of the highest level obtained.

6. Tuition

Proof of funds must be presented to pay the school amount in advance, which is non-refundable.

7. Presentation of documentation

Although application materials can be submitted to the Office of Admissions via postal mail, we encourage and prefer the electronic submission of required documents (options listed within each document requirement above).

KIBAHA BEREA ADVENTIST INSTITUTE

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